

# Data Entry Sheet - FY 2001-02 Cost Report

## ODF Group - Alcohol and Drug

	County Name
	Contractor/Provider Name
	Contract Period
	4-digit DMC Number
	6-digit CADDs Provider Number

### COST INFORMATION

#### Private Pay Information

	<b><u>Personnel Services</u></b>
	Salary and Wages
	Employee Benefits
	<b><u>Direct Services</u></b>
	Clothing and Personal Supplies
	Food
	Laundry Services and Supplies
	Pharmaceutical
	Other
	<b><u>Equipment, Materials and Supplies</u></b>
	Depreciation - Equipment
	Maintenance - Equipment
	Medical, Dental and Laboratory Supplies
	Membership Dues
	Rent and Lease Equipment
	Small Tools and Instruments
	Training
	Other
	<b><u>Operating Expenses</u></b>
	Communications
	Depreciation - Structures and Improvements
	Household Expenses
	Insurance
	Interest Expense
	Lease Property Maintenance, Structures, Improvements and Grounds
	Maintenance - Structures, Improvements, and Grounds
	Miscellaneous Expense
	Office Expense
	Publications and Legal Notices
	Rents & Leases - Land, Structure, and Improvements
	Taxes and Licenses
	Drug Screening and Other Testing
	Utilities
	Other
	<b><u>Professional and Special Services</u></b>
	Professional and Special Services

	<b><u>Transportation</u></b>
	Transportation
	Travel
	Gas, Oil, & Maintenance - Vehicles
	Rents & Leases - Vehicles
	Depreciation - Vehicles
	<b><u>Other Costs</u></b>
	Indirect Costs
	DMC County Administration
	Direct Costs (only if both NNA and DMC funding is identified)

#### **Drug Medi-Cal Information**

	<b><u>Personnel Services</u></b>
	Salary and Wages
	Employee Benefits
	<b><u>Direct Services</u></b>
	Clothing and Personal Supplies
	Food
	Laundry Services and Supplies
	Pharmaceutical
	Other
	<b><u>Equipment, Materials and Supplies</u></b>
	Depreciation - Equipment
	Maintenance - Equipment
	Medical, Dental and Laboratory Supplies
	Membership Dues
	Rent and Lease Equipment
	Small Tools and Instruments
	Training
	Other
	<b><u>Operating Expenses</u></b>
	Communications
	Depreciation - Structures and Improvements
	Household Expenses
	Insurance
	Interest Expense
	Lease Property Maintenance, Structures, Improvements and Grounds
	Maintenance - Structures, Improvements, and Grounds
	Miscellaneous Expense
	Office Expense
	Publications and Legal Notices
	Rents & Leases - Land, Structure, and Improvements
	Taxes and Licenses
	Drug Screening and Other Testing
	Utilities
	Other
	<b><u>Professional and Special Services</u></b>
	Professional and Special Services

	<b><u>Transportation</u></b>
	Transportation
	Travel
	Gas, Oil, & Maintenance - Vehicles
	Rents & Leases - Vehicles
	Depreciation - Vehicles
	<b><u>Other Costs</u></b>
	Indirect Costs
	DMC County Administration
	Direct Costs (only if both NNA and DMC funding is identified)

#### **NNA/Public Funded Information**

	<b><u>Personnel Services</u></b>
	Salary and Wages
	Employee Benefits
	<b><u>Direct Services</u></b>
	Clothing and Personal Supplies
	Food
	Laundry Services and Supplies
	Pharmaceutical
	Other
	<b><u>Equipment, Materials and Supplies</u></b>
	Depreciation - Equipment
	Maintenance - Equipment
	Medical, Dental and Laboratory Supplies
	Membership Dues
	Rent and Lease Equipment
	Small Tools and Instruments
	Training
	Other
	<b><u>Operating Expenses</u></b>
	Communications
	Depreciation - Structures and Improvements
	Household Expenses
	Insurance
	Interest Expense
	Lease Property Maintenance, Structures, Improvements and Grounds
	Maintenance - Structures, Improvements, and Grounds
	Miscellaneous Expense
	Office Expense
	Publications and Legal Notices
	Rents & Leases - Land, Structure, and Improvements
	Taxes and Licenses
	Drug Screening and Other Testing
	Utilities
	Other
	<b><u>Professional and Special Services</u></b>
	Professional and Special Services

	<b><u>Transportation</u></b>
	Transportation
	Travel
	Gas, Oil, & Maintenance - Vehicles
	Rents & Leases - Vehicles
	Depreciation - Vehicles
	<b><u>Other Costs</u></b>
	Indirect Costs
	DMC County Administration
	Direct Costs (only if both NNA and DMC funding is identified)

## **FEES, INSURANCE, UNIT INFORMATION**

<b><u>Private Pay Fees and Insurance Information</u></b>	
	Participant Fees
	Insurance, Medicare and Other Third Party
<b><u>Private Pay Unit Information</u></b>	
	Individual Face to Face Visits
	Group Face to Face Visits
	Daycare Day (non Minor Consent)
	Residential Day
	Other - Minor Consent
	Adjustments for DMC Denied/Unallowed Units
	Group Sessions
	Staff Hours

<b><u>Drug Medi-Cal Fees and Insurance Information</u></b>	
0	Participant Fees
0	Insurance, Medicare and Other Third Party
<b><u>Drug Medi-Cal Unit Information</u></b>	
	Individual Face to Face Visits
	Group Face to Face Visits
	Daycare Day (non Minor Consent)
	Residential Day
	Other - Minor Consent
	Adjustments for DMC Denied/Unallowed Units - <b>MUST BE NEGATIVE</b>
	Group Sessions

<b><u>NNA/Public Funded Fees and Insurance Information</u></b>	
	Participant Fees
	Insurance, Medicare and Other Third Party
<b><u>NNA/Public Funded Unit Information</u></b>	
	Individual Face to Face Visits
	Group Face to Face Visits
	Daycare Day (non Minor Consent)
	Residential Day
	Other - Minor Consent
0	Adjustments for DMC Denied/Unallowed Units - <b>MUST BE POSITIVE</b>
	Group Sessions
	Staff Hours

### **Drug Medi-Cal Reconciliation of Claims (Units)**

	<b><u>Total Claims (Units) Submitted</u></b>
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	1st Reporting Period - July through September
	2nd Reporting Period - October through June
	Minor Consent - July through September - 7N Aid Code
	Minor Consent - October through June - 7N Aid Code
	Minor Consent - July through June - non-7N Aid Code
	<b><u>Total Claims (Units) Denied</u></b>
	1st Reporting Period - July through September
	2nd Reporting Period - October through June
	Minor Consent - July through September - 7N Aid Code
	Minor Consent - October through June - 7N Aid Code
	Minor Consent - July through June - non-7N Aid Code
	<b><u>Total Claims (Units) Adjusted/Erroneous</u></b>
	1st Reporting Period - July through September
	2nd Reporting Period - October through June
	Minor Consent - July through September - 7N Aid Code
	Minor Consent - October through June - 7N Aid Code
	Minor Consent - July through June - non-7N Aid Code

**Revenue from Drug Medi-Cal Units of Service**

	Revenue/Fees (Share of Costs)
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